Onboarding

- Convene team and complete WRC application
- Each team sends 2 reps for Boot Camp Training
- Metrics set for Employer and NCRC Goals
- Go Live and deploy plan to achieve goals

Certification

ACT® Work Ready Communities
**YOUR STATE YOUR COUNTY**
CERTIFIED MONTH/YEAR

Achieve goals and host event to publicize success

Maintaining Certification

After ACT Work Ready Communities are certified they move into maintaining periods that require earning 5 points every two years. Points are added by meeting goals based the common criteria and demographic data. Some of the maintain percentages are lower and there are more goal options.

Maintaining Goal Options	Goal	Points Per Goal Met	Certificate Goals Minimum of one point				
Emerging, Current, and Transitioning	Per County Size	1 Each	Based on NCRCs earned Up to three points available				
Employer Goals: Minimum of one point required. May earn up to three points.							
Upgrade employers supporting	30% of Base	1	30% upgrade of current Recognize status employers to the Recommend status				
New Employer Supporting	Per County Size	1	New employer goal set per county size				
WorkKeys® Skill Profiling		Points Per Goal Met	Small	Medium	Large A/B	Very Large	Mega
Job or Curriculum Profiles		1	1	2	3	4	5
WorkKeys® Estimator		1	3	6	9	12	15
Additional Goal Options: May earn up to three points.							
NCRC for College Credit	1	1	College awards Credit for Prior Learning with WorkKeys® or the NCRC				
Testimonials for ACT Outreach	1	1	Testimonial, case study, podcast interview				
Add WorkKeys® Curriculum	1	1	Add Curriculum to current WorkKeys® offering of services locally				
WRC Presentations at ACT event	1	1	Volunteer to provide a best practice presentations on WRC at ACT events				
Host WRC Regional Boot Camp	1	2	Expand WRC to three or more areas by hosting a fast-track Regional Boot Camp				
Improved Certificates	30 % of Bronze	1	Improve 30% of prior year Bronze certificates to a higher level				

Maintaining Certification Journey
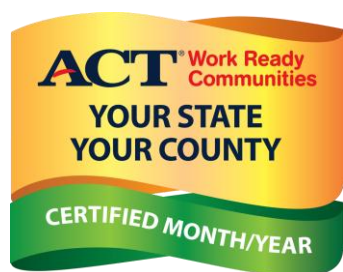
After ACT Work Ready Communities are certified they move into maintaining periods that require earning 5 points every two years. Points are added by meeting goals based the common criteria and demographic data. Some of the maintaining percentages are lower and there are more goal options. Automatic goals for employers and NCRCs earned must count for two of the five points. Optional goals may be counted for up to three of the five points earned.

Automatic Goals for NCRCs and Supporting Employers

Emerging NCRCs	Rolling goal based on demographic data and county size
Current NCRCs	
Transitioning NCRCs	1 point possible for any of the three categories

Improved NCRCs	30% of Bronze NCRCs
New Supporting Employers	Rolling goal based on county size
Upgrade Supporting Employers	Upgrade 30% of *Recognize* status to *Recommend* status

Optional/Manual Goals for WRC Activities

WorkKeys for College Credit	All counties in college's service area qualify
Testimonial or Case Study	Coordinated through WRC Team
Add WorkKeys Curriculum	All counties with Curriculum qualify
Add WorkKeys Essential Skills	All counties with assessments qualify
Best Practice Presentation	Present for an ACT webinar of conference
Employer Credly Badge Registration	*Coming online in mid 2026*
Partnership Adoption of Credly Badges	*Coming online in mid 2026*
Host WRC Regional Boot Camp Training	Two points for hosting and mentoring region
Boot Camp Training Refreshers	Five or more local WRC members complete
Demonstration or Research Project	Coordinated through WRC Team
Add Locally-Dedicated WorkKeys Profiler	Completion of training and certification

WorkKeys Job or Curriculum Profiles	Goal based on county size to earn one point
WorkKeys Estimator	Goal based on county size to earn one point

County Size	Profiling	Estimator
Small	1	3
Medium	2	6
Large A/B	3	9
Very Large	4	12
Mega	5	15

WorkKeys Job or Curriculum Profiles	Goal based on county size *
WorkKeys Estimator	Goal based on county size **
Sector/Occupation Profiles	Collective regional industry sector or job
Apprenticeship Profile	Work-based learning programs
Credential Profile	Locally-adopted sector credential
PLA Profiles	Institution completes profile to offer PLA