ACT Industry Readiness Profile:
Foundational Skills for Administrative, Support, & Waste Management Careers

Administrative, Support, and Waste Management Careers
The Administrative, Support, and Waste Management sector comprises establishments performing routine support activities for the day-to-day operations of other organizations.

### About the Data
US Wage and employment data are from the U.S. Bureau of Labor Statistics Employment Projections 2018-2028 and Occupational Employment Statistics, May 2018. Foundational skill levels are derived from ACT’s job profile database which includes over 22,000 job analyses for occupations across a diverse array of industries and occupations. Foundational skill levels are presented for three WorkKeys® cognitive skills – Workplace Documents, Applied Math, and Graphic Literacy for selected groups of targeted occupations over the next 8-10 years. These three skills have been consistently identified as important for success in a broad range of jobs. Additional data for skill levels for other WorkKeys cognitive assessments can be found at: http://profiles.keytrain.com/profile_search/.

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